

केन्द्रीय विद्यालय संगठन
शिक्षा मंत्रालय, भारत सरकार के अधीन
स्वायत्त संस्थान
संभागीय कार्यालय, कोलकाता
ई.बी. ब्लॉक, सैक्टर-1, लाबोनी,
साइट तेक, कोलकाता - 700064



KENDRIYA VIDYALAYA SANGATHAN
An Autonomous Body under Ministry of
Education, Govt. of India
Regional Office, Kolkata, EB Block, Sector-I,
Laboni, Salt Lake, Kolkata-700064.
Ph : 033 23376998 (DC) / 23219490 (ACs)
Email : kvskolkata64@gmail.com
acadrokkolkata@gmail.com
Web : <https://rokkolkata.kvs.gov.in/>

फ.25346/2023-24/के.वि.सं.(क्षे.का.)/कोल/शैक्षिक/

दिनांक: 09.02.2024

ONLY EMAIL

To
The Principal
All Kendriya Vidyalaya
Under Kolkata Region

Sub: Submission of applications under various categories of CBSE affiliation for the session 2025-26 on SARAS 5.0-reg.

Ref: F.11-DAC/OCBSE/1/2020-DC (Acad-I), dated 07.02.2024.

Madam/ Sir,

With reference to the letter and subject cited above, you are requested to go through the letter and follow the instructions in letter and spirit for timely submission of applications for affiliation on the designated portal for the session 2025-26 without fail.

Yours faithfully,

(Dibahara Bhoi)
Deputy Commissioner (I/c.)

Encl: As above

केन्द्रीय विद्यालय संगठन(मुख्य०)
शिक्षा मंत्रालय भारत सरकार के अधीन स्वायत्त संस्थान
18 संस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110016.

KENDRIYA VIDYALAYA SANGATHAN (HQs)
An Autonomous Body under Ministry of Education, Govt. of India
18, Institutional Area, S.J.SMarg, New Delhi-110016.
Tel.:011-26521841
Website: www.kvsangathan.nic.in

केन्द्रीय विद्यालय संगठन

F.11-DAC10CBSE/1/2020-DC (Acad-I)

Date: 07.02.2024

The Deputy Commissioner
Kendriya Vidyalaya Sangathan
All Regional Offices

Subject: - Submission of applications under various categories of CBSE affiliation for the session 2025-26 in SARAS 5.0-reg.

Madam/ Sir,

I am inviting your kind attention towards CBSE Circular No. CBSE/AFF./Circular/2024 dated 31.01.2024 related to submission of online application for affiliation of KVs under various categories for the Academic Year, 2025-26. In this regard, the following direction may be given to the concerned Principal of KVs for strict compliance: -

1. To follow the guidelines (manuals) of automated affiliation system given in SARAS Manual 5.0 available on the CBSE website for submission of online application latest by 30.04.2024
2. The KVs which are going to start Class IX and XI in the Academic Year, 2024-25 may apply for CBSE affiliation/upgradation upto Secondary and Senior Secondary level respectively. The KVs where Class IX/XI has been proposed /sanctioned for the next academic year i.e. 2024-25 may also take all necessary efforts for upgradation/affiliation.
3. All necessary documents related to land ownership, Infrastructure details, fire safety certificate and others may be arranged in time for the submission on SARAS Portal.
4. In case of non-availability of any necessary documents in KVs as mandated related to affiliation/upgradation, Principal of concerned KVs may be directed to coordinate with concerned agency/office getting the desired documents in time.
5. In case of any issues with enrolment of Class strength and no. of section, CBSE letter dated 14.11.2019 and KVS letter dated 23.11.2023 to CBSE may be referred.

Accordingly, it is also requested to inform to the Principal of concerned KVs to apply for affiliation or upgradation to Secondary/ Senior Secondary Class on the SARAS 5.0 Portal in time to avoid unnecessary correspondence with CBSE by this office.

Yours sincerely,



(N R Murali)

Additional Commissioner (Acad.)

Encl:- As above.

Copy to: PS to Shri Himanshu Gupta , Secretary , CBSE, Shiksha Kendra , Community Centre Preeti Vihar , Delhi -110092 for information.